



VOLUNTEER APPLICATION

Golden History Museum & Park

City of Golden, 911 10th St., Golden, CO 80401
Phone: 303-384-8000 Fax: 303-384-8118
Email: HRweb@cityofgolden.net

The City of Golden is an Equal Opportunity organization. It is our intention that all qualified applicants are given equal opportunity and that selection decisions are based on volunteer opportunity factors. Volunteer placement is a selection process and not all applicants are accepted into the program. The City reserves the right to place volunteers in the area the City feels is best suited to your skills and the needs of the City. No volunteer position is guaranteed, and positions may be terminated at the City's sole discretion.

INSTRUCTIONS

PLEASE PRINT OR TYPE your answers. Incomplete or illegible applications will not be processed.
Use blank paper if you do not have enough room on this application.
Applications without an affidavit signature on the last page will not be accepted.

Volunteer Opportunity	Date

Personal			
Last Name	First	Middle	Primary Telephone
Street Address			Alternate Telephone
City, State, Zip			Email Address
Do you have any relatives affiliated with the City now? <input type="checkbox"/> Yes <input type="checkbox"/> No If yes, give name and department			If under age 18 please provide your age
How did you hear about volunteering at the City of Golden? <input type="checkbox"/> City Website <input type="checkbox"/> Golden History Museum & Park <input type="checkbox"/> City Staff/Volunteer <input type="checkbox"/> Family/Friends <input type="checkbox"/> School <input type="checkbox"/> Other:			

Education					
School	Name and Location of School	Course of Study	No. of Years Completed	Did you Graduate	Degree or Diploma
High School/GED				<input type="checkbox"/>	
Business/Trade				<input type="checkbox"/>	
Technical					
College				<input type="checkbox"/>	
Graduate				<input type="checkbox"/>	

Volunteer Positions of Interest

Please check any areas that may be of interest to you as a volunteer.

Type of Assignments

Museum Front Desk History Park Interpretation Collections and Research Special Events Chicken Caretaker

Specific Skills (Check All That Apply)

PastPerfect Software

Collections and/or Photo Handling

Research

Event Planning

Blacksmithing

Woodstove Cooking

Foreign Language

Gardening

Animal Care

Crafts

Availability to Volunteer

	Sun	Mon	Tues	Wed	Thurs	Fri	Sat
Morning							
Afternoon							
Evening							

Current / Past Employment

Please give complete full-time and part-time employment history including military service for the last 10 years. Start with your present or most recent employer FIRST. If self-employed, give firm name and business references.

Company Name

Telephone

Address

Employed (Month and Year)

From To

Name of Supervisor (must be filled in)

Reason for Leaving

Job Title

Job Description

Reason for and length of inactivity between employers.

Company Name

Telephone

Address

Employed (Month and Year)

From To

Name of Supervisor (must be filled in)

Reason for Leaving

Job Title

Job Description

Reason for and length of inactivity between employers.

Current/Past Volunteer Experience	
Company/Organization Name	Telephone
Address	Employed (Month and Year) From To
Name of Supervisor (must be filled in)	Reason for Leaving
Volunteer Job Title and Duties	

Company/Organization Name	Telephone
Address	Employed (Month and Year) From To
Name of Supervisor (must be filled in)	Reason for Leaving
Volunteer Job Title and Duties	

Have you been fired from a job or asked to resign in the last 10 years? <input type="checkbox"/> Yes <input type="checkbox"/> No If Yes, please explain:

References			
Give three references, not relatives, who have definite knowledge of your business, professional, or volunteer qualifications.			
Name	Relationship	Phone	Email
Name	Relationship	Phone	Email
Name	Relationship	Phone	Email

AFFIDAVIT
PLEASE READ EACH STATEMENT CAREFULLY BEFORE SIGNING

I certify that all information provided in this application is true and complete. I understand that any false information or omission may disqualify me from further consideration and may result in my dismissal if discovered at a later date.

I authorize the investigation of any or all statements contained in this application and also authorize any person, school, current employers (except as previously noted), past employers, and organizations named in this application to provide relevant information and opinions that may be useful in making a selection decision. I release such persons and organizations from any legal liability in making such statements.

I understand that in the course of volunteering, I may participate in or create intellectual property on behalf of the City. I understand that all such property, and all rights to its use, belonging exclusively to the City. I shall exercise due diligence in ascertaining the ownership of any non-City intellectual property prior to its use by the City and shall work with appropriate City personnel to protect City intellectual property.

I have read, understand, and by my signature consent to these statements:

Signature: _____

Date: _____

