



Hands-on History Parent Information and Policies Packet | 2020

Welcome to Golden History Museum & Park's Hands-on History Day Camp! During these difficult times of the Coronavirus pandemic, we are trying our best to provide camp care for our families and community. Camp is going to look different. Below are some of the ways we will do our best to keep everyone safe, healthy and happy day by day. We are following CDC, health department, local and state guidelines. Below is the information you will need to know before you come to camp.

Required Items - The museum is not able to supply these items for campers

- Morning and/or afternoon snack
- Water bottle – at least 16 ounces
- Full day campers must bring a sack lunch (refrigerators and microwaves are *not* available)
- Half day campers can bring a sack lunch, if they choose to eat lunch on-site
- Backpack or bag to carry lunch, water bottle, etc.
- Closed-toed, comfortable shoes for walking
- Spray sun block & hat
- A sweatshirt, fleece, or rain jacket in case of inclement weather
- Face mask (the museum will provide a bandana for each camper but a personal one may be used if preferred; if a camper does not have a face covering, we reserve the right to refuse him/her for the day)
- *Note: Any medication that is required should be taken before or after the program or administered by a parent or the camper during the program. Emergency medication must be carried by and administered by child unless previously arranged with camp administration.*

COVID-19 Changes to Camp:

- Camp structure:
 - Groups are limited to 8 campers.
 - The camp instructor and museum staff member with each cohort will be the same throughout the week. There will be no mixing of the age groups.
 - Camp cohorts will be separated for drop-off, the day's activities, lunch, and pick-up (see map below)
 - No field trips around Golden – the only potential movement from the history park will be to the Golden History Museum (923 10th St, Golden, CO 80401).
 - For the safety of our campers, staff will do their best to keep the history park and buildings closed to the public.
 - HOH staff will be cleaning spaces and materials before and after each day of camp.
- Drop-off and Pick-up
 - Drop-off and pick-up will be at separate locations for each age group (see map below).
 - Curbside drop-off and pick-up
 - HOH staff will approach the vehicle, perform a wellness and temperature check, and then campers will be free to join their fellow campers. We ask for your patience while we work through this process as it is one of the best ways we can ensure camper and staff safety.
 - Health screenings and temperature checks will be made each morning before campers will be allowed to enter the history park.
 - If campers have a temperature of 100.4 degrees or above, a second reading will be taken after 10 minutes in a shady spot. If the temperature remains at or above 100.4 degrees, the camper will not be permitted to attend.

- Screenings will include questions about COVID-19 related symptoms, any recent travel or potential contact with someone who has tested positive for COVID-19.
 - The best way to keep all of our campers and staff safe, is to make sure that if your child is showing any signs of illness, to keep them at home! We can always move a registration to later in the summer (dependent on availability), save the registration for next summer or provide a refund if your camper stays home due to illness.
 - Parents, guardians and campers must wear a mask during drop-off and pick-up.
 - Hands will be washed immediately following drop-off.
- Materials
 - HOH will provide a drawstring backpack of supplies for each camper (clipboard, glue stick, pencils etc.) These backpacks and supplies will not be shared between campers.
 - We do not recommend that campers bring personal toys with them to camp. If they need to, parents need to make it clear that it is not to be shared with others.
- Masks are required by the City of Golden for all participants and staff.
 - Each camper will receive one fresh bandana to use for the week and keep as a face covering, however campers may choose to wear their own masks.
 - Parents are responsible for washing the masks every day after camp.
 - Masks are to stay on the children at all times, except for eating and some outdoor breaks.
 - If your child does not have a mask for camp, we have the right to refuse him/her for the day.
- Sunscreen
 - Please provide one bottle of **spray** sunscreen for your child
 - Sunscreen will be stored in each child's zipped up backpacks preferably in a Ziploc bag with their name.
 - Camp counselors will supervise children putting on sunscreen.
 - Parent – you can help train your kids on how to put lotion/sunscreen on them appropriately.
- Hand-washing / bathroom breaks
 - Campers and Counselors will wash hands at all transitions during our daily activities
 - Each age group will have their own porta-potty with a hand wash station (these will be monitored to ensure there is no public use)
 - The porta-potty company will clean twice a week
 - Soap will be distributed by a pump soap dispenser to all kids

Thank you in advance for your patience and understanding as we navigate this situation with you and your campers. We are doing the best we can to ensure everyone's safety – campers, families, and staff.

Camp Structure

Campers participate in either full-day or half-day sessions. There are two different themes each week, one each in the morning and afternoon sessions. There is only one group for 6–8 year olds in 2020. 9-12 year olds participating in Silent Stars attend full-day sessions. There will be an average ratio of one teacher for every eight students or less.

Daily schedule:

	6 – 8 year olds	Silent Stars
8:30 – 9:30 am	Drop-off; temperature checks, health screenings, hand-washing; welcome games	Drop-off; temperature checks, health screenings, hand-washing; welcome games
9:30 – 12:00 pm	Curriculum activities	Curriculum activities
12:00 – 1:00 pm	Lunch; morning pick-up / afternoon drop-off	Lunch
1:00 – 1:30 pm	Hand-washing; afternoon welcome games	Curriculum activities
1:30 – 4:00 pm	Curriculum activities	
4:00 – 4:30 pm	Hand-washing; pick-up	Hand-washing; pick-up

Location

Due to the COVID-19 pandemic, age groups will be separated (map below):

- **9-12 year olds in Silent Stars** will “home base” at the Guy Hill School House at the east end of the Golden History Park by The Golden Hotel (1020 11th St, Golden, CO 80401). Drop-off and pick-up will take place at the **orange star** on the map below. Both drop-off and pick-up will be curbside only. Campers and grown-ups must wear masks during drop-off while health and temperature checks are conducted.
- **6-8 year-olds** will “home base” at Reynolds Cabin at the west end of the Golden History Park (1020 11th St, Golden, CO 80401). Drop-off and pick-up will take place at the **purple star** on the map below. Both drop-off and pick-up will be curbside only. Campers and grown-ups must wear masks during drop-off while health and temperature checks are conducted.

For activities, campers and instructors may also travel between the Golden History Museum & Park’s (GHM&P) locations. Parents and guardians give permission for campers to travel for field trips on foot. All field trips (if any) for 2020 are between the Golden History Park and the Golden History Museum.

Drop-off and pick-up times (see information above and map below for specific locations)

- Morning drop-off: Between 8:30 AM and 9:00 AM
- Afternoon drop-off/pick-up and lunch break: Between 12:00 PM and 1:00 PM
 - Full-day campers will eat the lunch they brought from home.
 - Half-day campers will be picked up or dropped off by parents during this time range. Half-day campers are welcome to eat lunch during this time, while they are waiting to be picked up, or after they are dropped off.
 - Lunch is supervised by camp instructors
- Evening pick-up: Between 4:00 PM and 4:30 PM

Campers and grown-ups must wear masks during drop-off while health and temperature checks are conducted.

The following questions will be included in the daily check:

1. Do you have any of the following?
 - Fever
 - Shortness of breath (not severe)

- Cough
 - Chills
 - Repeated shaking with chills
 - Muscle pain
 - Headache
 - Sore throat
 - New loss of taste or smell
2. Have you or anyone in your household tested positive for COVID-19?
 3. Have you or anyone in your household traveled in the previous two weeks?

Drop off and pick up will be at the specified locations above and in the map below.

Please pick up your child(ren) promptly during the specified ranges of time. If you are dropping off or picking up a child during any time other than those defined above, please coordinate with camp staff in advance.



Policies

In order to register for Hands-on History Summer Camp, parents or legal guardians are required to thoroughly read and agree to all of the below policies. Any questions or modifications must be submitted to the camp administrator, Annika Firm, via email at education@goldenhistory.org prior to registration.

Sign-in and Sign-out

A parent or guardian is required to sign-in and sign-out your child every day unless designated during registration for children aged 10 or older. Parent/legal guardian may designate additional adult individuals to pick-up or drop-off their child. These individuals will be required to present identification to staff.

Parent/legal guardian may also designate that a child, aged 10 or older is allowed to sign themselves in or out from camp, allowing their child to be dismissed without a parent or guardian present. If this option is designated during the registration process, then parent/legal guardian agrees that Golden History Museum & Park and employees will not be responsible for the welfare of their child before camp and once released to go home.

Behavior Issues Policy

Golden History Museum & Park wishes to protect the safety and welfare of all Hands-on History participants. In order to maintain a safe and fun environment our camp staff may implement various techniques to manage occasional misbehavior. For example, a time out may be used to allow time for a child to regain his/her composure or he/she may lose the privilege to participate in an activity. Depending on the severity of the negative behavior, parents may be asked to pick up their child early from camp, but only after the issue has been discussed with the Camp Administrator.

If a camp instructor documents extreme or recurring negative behavior that is considered to be endangering to other participants or excessively disruptive to the operations of the camp, the Camp Administrator will meet with the parent(s)/guardian(s) to discuss the behavior issues and the child may have to leave camp. Golden History Museum & Park reserves the right to remove students who do not adhere to our behavior policy. In this instance no refund will be given.

Negative behavior includes, but is not limited to:

- Uncooperative or violent behavior
- Not listening to camp staff
- Not respecting the rights of others
- Repeatedly running away from the camp staff or volunteers
- Theft or vandalism
- Not following necessary rules for COVID safety

Refund/Cancellation Policy

Due to the current situation, we are trying to be as flexible as possible. However, withdrawals or transfers must occur at least two weeks prior to the start of camp session in order to receive a refund. No refund will be given if a cancellation is made within two weeks prior to start of session. If for any reason Golden History Museum & Park cancels a camp session, campers will receive a full refund or the opportunity to transfer to another session, if space is available.

Camp Administration Contact Information

Annika Firm, Student & Family Programs Coordinator | 303-277-8717 (direct)

Grace Brown, Education Assistant | 303-277-8723 (direct)

Golden History Museum & Park, 923 10th St, Golden, CO 80401 | 303-278-3557 (main)

Email (*preferred contact method*) education@goldenhistory.org

2020 Hands-on History Staff



Annika Finn

Student & Family Programs Coordinator / Camp Administrator

Hello, campers and families!

I have worked with the Golden History Museum & Park since 2016 and took over responsibility for the Hands-on History program in 2018.

I'm originally from Washington State, grew up in London, but moved to Colorado for college. I graduated from Colorado State University in 2009 and later received my Master's degree from a university in Scotland before landing back in Denver.

We are so excited to have you join us for the summer!

Fun Facts

- Hometown: Tacoma, WA / London, England
- Favorite summer activities: Hiking
- Favorite snack: Chips & Salsa
- Favorite Disney hero/heroine: Moana
- Favorite animal: Doggos
- The first place I want to travel to when it's safe: Banff National Park, Canada

Grace Brown

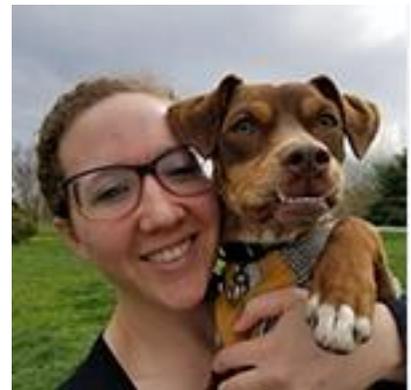
Education Assistant

Hey Campers!

I have worked with the Golden History Museum & Park since May 2018. I started as a Hands-on History Instructor before transitioning into the role of Education Assistant. I am so excited to see some familiar faces among the 2020 campers!

I am originally from Northglenn, Colorado but I spent 7 years in Lincoln, Nebraska getting my Bachelor's and Master's in history. I am happy to have returned home and to have the opportunity to give back to the communities that gave me so much.

Can't wait to meet you all!



Fun Facts

- Hometown: Northglenn, CO
- Favorite summer activities: Swimming
- Favorite snack: Is ice cream a snack?
- Favorite Disney hero/heroine: Mulan
- Favorite animal: My dog, Hiccup.
- The first place I want to travel to when it's safe: I want to go back to Disney World!



Claire Franz

Hands-on History Instructor
Hello, campers and families!

This is my second summer working as an Instructor for the Hands-on History program but I also had the opportunity to participate as a camper when I was in elementary school. I'm so excited to be able to share the eye-opening experience I had with the next generation of campers!

I'm a Denver native and graduated from Lakewood High School. Currently, I am a junior at Goshen College, a tiny liberal arts school in northern Indiana. I am a secondary education in history major and a piano performance minor.

Fun Facts

- Hometown: Lakewood, CO
- Favorite summer activities: playing board games with my family, reading
- Favorite snack: Pretzels
- Favorite Disney hero/heroine: Merida, from Brave
- Favorite animal: Giraffes
- The first place I want to travel to when it's safe: The mountains!

Tessa ter Horst

Hands-on History Instructor

Hi Campers!

I am so excited to be a part of camp this year and can't wait to have fun learning with all of you! I have worked with the Golden History Museum and Park since January as an Instructor with the Building Colorado school program.

I am originally from North Carolina and moved to Colorado to attend the University of Denver for college. I recently lived in Texas, where I received my Masters in Art History from TCU. I am happy to be back in Colorado and involved with engaging educational programs like Hands-on History camp!



Fun Facts

- Hometown: Chapel Hill, NC
- Favorite summer activity: going to the beach!
- Favorite snack: popcorn
- Favorite Disney hero: Genie from Aladdin
- Favorite animal: dolphin
- First place I want to travel when it's safe: Austria/Italy