



## Hands-on History Summer Camp Parent Information | 2022

### Policies and Procedures

In order to register for Hands-on History Summer Camp, parents or legal guardians are required to thoroughly read and agree to all of the below policies. Any questions or modifications must be submitted to the camp administrator, Jesse Gagnon, via email at [education@goldenhistory.org](mailto:education@goldenhistory.org) prior to registration.

Welcome to Golden History Museum & Park’s Hands-on History Day Camp! We are excited to spend the summer with your children. This is all the information you need to know for camp. Please read carefully before registering your child.

### **A Note on Covid**

We recognize that impacts to programming due to the ongoing COVID-19 pandemic are fluid. The Golden History Museum & Park will always strive to provide the safest environment for our families and community. For the 2022 camp season we will follow recommendations from the CDC, Jefferson County Public Health Department, and state and local guidelines. We know that things may change between the opening of camp registration and when your child attends. We will work to make sure that parents are notified of any changes as soon as possible.

### **Camp Schedule & Themes**

Sessions for all age groups are full-day only from 9:00am – 4:00pm. Camp sessions run Monday through Friday. There is a 15 minute drop off and pick up window for camp (8:45am-9:00am and 4:00pm-4:15pm).

Sessions	Ages 6 – 8 (Full Day 9:00am-4:00pm)	Ages 9 – 12 (Full Day 9:00am-4:00pm)
June 6 - 10	Pioneer Kids & Art Explorers	Silent Stars
June 13 - 17	Dirty Jobs & History Mystery	Frontier Explorers
June 20 - 24	Pioneer Kids & Art Explorers	Silent Stars
June 27 - July 1	Dirty Jobs & History Mystery	Frontier Explorers
<b>No Camp July 4-8</b>		
July 11- 15	Pioneer Kids & Art Explorers	Silent Stars
July 18 - 22	Dirty Jobs & History Mystery	Frontier Explorers
July 25 - 29	Pioneer Kids & Art Explorers	Silent Stars
August 1 - 5	Dirty Jobs & History Mystery	Frontier Explorers

### **Pricing**

	Early-bird (until Feb. 27)	Full-price (starting Feb. 28)
Member*	\$258	\$308
Non-Member	\$295	\$345

\*Member prices require a [current Household membership](#) or higher.

## What to Bring

Please make sure that your child comes to camp each day with the following items.

- Morning and afternoon snack
- Water bottle – at least 16 ounces
- Sack lunch (refrigerators and microwaves are *not* available)
- Backpack to carry all personal items
- Closed-toed, comfortable shoes for walking & playing games
- Sun screen & hat (please put sun screen in a plastic bag and label it with your child's name)
- A sweatshirt, fleece, or rain jacket in case of inclement weather
- **A note on medication:** Any medication that is required should be taken before or after the program or administered by a parent or the camper during the program. Emergency medication must be carried by and administered by child unless previously arranged with the camp administrator.
- **A note on allergies:** The Golden History Museum & Park does its best to accommodate campers with allergies, but we are not an allergy-free camp and cannot guarantee total protection. There is also an active bee hive on the premises.
- **A note on masks:** We will update parents with any mask requirements closer to the start of camp.

## Camp Structure

This is a full-day camp from 9:00am – 4:00pm. Each session is scheduled for Monday through Friday. There is a younger child camp option (ages 6-8) and an older child camp option (ages 9-12) each week. There is an average ratio of 1 teacher for every 12 campers or less.

## Location

HOH's "home base" will be at the **Golden History Museum (923 10<sup>th</sup> St, Golden, CO 80401)**. Campers will be dropped off and picked up at the museum, but most activities will take place at the Golden History Park across the creek from the museum (1020 11<sup>th</sup> St, Golden, CO 80401).

## Field Trips

For activities, campers and instructors may also travel throughout downtown Golden and Golden History Museum & Park's (GHM&P) locations. Parents and guardians give permission for campers to travel for field trips on foot. All field trips are within a few blocks of GHM&P facilities.

## Daily Schedule

- Morning drop-off: Between 8:45am and 9:00am (please make sure you arrive by 9:00am)
- Lunch Break 12:00pm-1:00pm (all campers will each lunch together at the same time and then play a group game, supervised by camp staff)
- Evening pick-up: Between 4:00pm and 4:15pm

**Drop off and pick up will be at the Golden History Museum (923 10<sup>th</sup> St, Golden, CO 80401).**

Please pick up and drop off your child(ren) during designated times. If you are dropping off or picking up a child during any time other than those defined above, please contact the camp administrator in advance, as campers are in various locations within the Golden History Park.

## Extended Care Options

- Early Drop-off (8:00am-8:45am) \$30/ week or \$10/ day\*
- Extended Pick-up (4:15pm-5:00pm) \$30/ week or \$10/ day\*
- Both (8:00am-8:45am & 4:15pm-5:00pm) \$50/ week

During extended care options, campers are supervised by museum staff at the Golden History Museum. There will be a variety of free play activities such as crafts and games for children to participate in. **Space is limited**, we recommend you choose these options when registering in Active. **\*Fees for daily Early Drop-off or Extended Pick-up options must be paid in full on the day attended. Space is not guaranteed.**

### **Late Pick-up Policy**

- All children must be picked up by 4:15pm unless they are signed up for Extended Pick-up.
- Any parent/ guardian that has not signed up for Extended Pick-up that arrives after 4:15pm will be charged the \$10 daily fee for Extended Pick-up per child.
- Any parent/ guardian that picks up after 5:00pm will be charged a \$15 Late Pick-up Fee per child in addition to any assessed daily fee. At this time parent/ guardians will also be contacted. If a staff member is unable to reach a parent/ guardian or emergency contact, staff will contact the non-emergency dispatch line for the City of Golden.

### **Sign-in and Sign-out**

Parents/ guardians are required to sign-in and -out their child every day. Parent/legal guardians may designate additional adult individuals to pick-up or drop-off their child during registration. All authorized adults (including parents/ guardians) **should be prepared to show photo identification** when picking up children. This is for your child's safety.

### **Behavior Issues Policy**

Golden History Museum & Park wishes to protect the safety and welfare of all Hands-on History participants. In order to maintain a safe and fun environment our camp, staff may implement various techniques to manage occasional misbehavior. For example, a time out may be used to allow time for a child to regain his/her composure or he/she may lose the privilege to participate in an activity. Depending on the severity of the negative behavior, parents may be asked to pick up their child early from camp, but only after the issue has been discussed with the Camp Administrator.

If a camp instructor documents extreme or recurring negative behavior that is considered to be endangering to other participants or excessively disruptive to the operations of the camp, the Camp Administrator will meet with the parent(s)/guardian(s) to discuss the behavior issues and the child may have to leave camp. Golden History Museum & Park reserves the right to remove students who do not adhere to our behavior policy. In this instance no refund will be given.

#### **Negative behavior includes, but is not limited to:**

- Uncooperative or violent behavior
- Not listening to camp staff
- Not respecting the rights of others
- Repeatedly running away from the camp staff or volunteers
- Theft or vandalism
- Not following necessary rules for COVID-19 safety

### **Refund/Cancellation Policy**

- All cancellation requests received before end of business day on Monday, May 3, 2022 will receive a full refund minus a \$50 processing fee.
- A 50% refund will be given for cancellation requests made between May 4, 2022 and two weeks prior to the start of a registered session.
- No refund will be given for cancellation requests made within the two weeks prior to the start of a registered session.
- If for any reason Golden History Museum & Park cancels a camp session, campers will receive a full refund or the opportunity to transfer to another session if space is available.

### **Camp Administration Contact Information**

Jesse Gagnon, Student & Family Programs Coordinator | 303-277-8717 (direct)

Britton Taylor, Education Assistant | 303-277-8723 (direct)

Golden History Museum & Park, 923 10th St, Golden, CO 80401 | 303-278-3557 (main)

Email (*preferred contact method*) [education@goldenhistory.org](mailto:education@goldenhistory.org)